

**BOROUGH OF CHAMBERSBURG
LAND USE PERMIT APPLICATION**

The undersigned hereby applies for a Land Use Permit to build, remodel, or demolish a structure, erect a sign or, change the use of a building or lot in the Borough of Chambersburg. A site plan drawing must be included to show all property lines with distances to the proposed work or use area along with the location of all existing buildings on the property. Electric and plumbing plans must be included for new commercial construction and change of use. Change of use must include a floor plan that shows door, window, and restroom locations. Sign construction must include a plan showing the dimensions, graphical content and site location. Applications for a Building Permit or Certificate of Occupancy will not be accepted by Commonwealth Code Inspection Service until a Land Use Permit is issued. It will be the applicant's responsibility to contact Commonwealth Code Inspection Service, Inc. to obtain a UCC Permit, Demolition Permit, Borough Plumbing Permit, Certificate of Occupancy or Health License to serve food to the Public.

Land Use Permit Application return to:

Borough of Chambersburg
100 S. Second St.
Chambersburg, PA 17201
Phone 717-261-3232 Fax 717-264-0224

Building Permit/Certificate of Occupancy:

Commonwealth Code Inspection Service, Inc.
1102 Sheller Ave., Suite B
Chambersburg, PA 17201
Phone 717-262-0081 or 264-9191 Fax 263-3546

PART 1 – TO BE COMPLETED BY APPLICANT (PLEASE PRINT)

Address where work is being done _____

Contact Person's Name _____

Contact Person's Address _____

Contact Person's Phone Number _____ Cell Number _____

Contractor _____ PA HIC # _____ Phone Number _____

Type of Project: New _____ Addition _____ Demolition _____ Interior Commercial _____

Sign _____ Interior Residential Built Before 1978 _____ Interior Residential Built After 1978 _____

Change of Use/Type _____ Business Name _____

Provide Brief Description of Project _____

Lot Size _____ square feet/acres Parking Spaces _____

Building Dimensions _____ Height _____ Estimated Cost _____

Property Owner's Name (Please Print) _____

Property Owner's Signature _____ Date _____

PART 2 – TO BE COMPLETED BY BOROUGH OF CHAMBERSBURG

Permit Granted Yes _____ No _____ Date _____

Reason for Denial _____

Planning/Zoning _____ Comments _____

Electric _____ Comments _____

Gas _____ Comments _____

Public Works _____ Comments _____

Water/Sewer _____ Comments _____

Borough Land Use Occupancy Permit Required Yes _____ No _____

Borough Plumbing Permit Required Yes _____ No _____

DEP Approved Sewage Planning Module Required Yes _____ No _____

Borough Electric Permit Required Yes _____ No _____

Net Metering Interconnection Application Required Yes _____ No _____

CFD Fire/Sprinkler/Alarm License Required Yes _____ No _____

CCIS UCC Permit Required Yes _____ No _____

CCIS Certificate of Occupancy Required Yes _____ No _____

CCIS Retail Food Facility License Required Yes _____ No _____